



Advisory Board Meeting
Monday, March 2, 2020
5:30 pm, Lecture Hall, Building 2

MINUTES

1. Call to Order, Confirmation of a Quorum

Stephen Boerigter called the meeting to order at 5:35 pm. Four board members were present when the meeting was called to order. Sheila Schiferl arrived at 5:41 pm.

Board Members Present:

Stephen Boerigter
David Sutton
Michelle Hall
Laura Burrows
Sheila Schiferl

UNM LA Staff Present:

Cynthia Rooney, Chancellor
Sharon Hurley, Dean of Instruction
Bob Harmon, Director Business Operations
Kathryn Vigil, Director of Student Affairs
Irina Alvestad, Associate Dean
Nancy Coombs, Marketing Representative
Mario Velardi, Mechanical Engineering Faculty
Laci Taylor, Executive Assistant to the Chancellor

Visitors Present: Rebecca Estrada, Nan Sauer, David Hampton, Allan Van Cleave, Aaliyah Sandoval, Dana Sandoval, Tris DeRoma from the Los Alamos Monitor.

2. Routine Business – *Board Action Items*

- a. Adoption of Agenda
 - i. Motion made by David Sutton to approve the agenda. Seconded by Laura Burrows, motion passed by unanimous vote.
- b. Approval of Advisory Board Meeting Minutes-January 13, 2020 (Attachment A)
 - ii. Motion made by David Sutton to approve minutes. Seconded by Michelle Hall. Motion passed by unanimous vote.

3. Public Comment

- a. There was no public comment.

4. Introduction of Visitors

- a. Allan Van Cleave, Aaliyah Sandoval, Ms. Sandoval, David Hampton, Mario Velardi, Nan Sauer, and Rebecca Estrada were introduced.

5. Information for the Board

- a. Recognition of UNM-Los Alamos student accomplishments
 - i. Allan Van Cleave and Heaven Talachy were honored at the State Capitol as part of the PTK All-State Community College Academic Team.
 - ii. Aaliyah Sandoval and Andrew Ortiz were awarded the Danny Nichols Memorial Scholarship from N3B and will attend the Waste Management Conference in Phoenix Arizona.
- b. Mechanical Engineering Collaborations: LANL, UNM-LA, and UNM School of Engineering
 - i. Nan Sauer, Senior Director Partnerships and Pipeline Office presented the partnership plan between LANL and UNM-LA for the Mechanical Engineering Program.
 - ii. Nan Sauer, Cindy Rooney, Sharon Hurley, Kathryn Vigil, Irina Alvestad, and Mario Velardi shared perspectives and addressed comments from the Advisory Board members.
- c. Update on Facilities Issues related to Parking
 - i. The UNM-LA map (Attachment B) containing square footage and an overview of parking information was presented.
 - ii. Bob Harmon and Cindy Rooney shared information regarding ongoing discussions with the public schools, the county, and LANL. Parking continues to be an ongoing issue.

6. New Business – *Board Action Items*

- a. Tuition and Fees Proposal for 2020-21 (Attachment C)
 - i. It was recommended by the administrative team to keep tuition and fees at the same level for FY21.
 - ii. Motion made by David Sutton to approve the recommendation. Seconded by Sheila Schiferl, motion passed by unanimous vote.

7. Presentations by the Executive Team

- a. Chancellor (Attachment D)
 - i. A legislative update was given including expected I&G funding, capital project funding, and the Opportunity Scholarship program.
 - ii. There are two branch campus representatives involved with the Faculty Union Collective Bargaining process. Discussions are ongoing.
 - iii. UNM-LA is in the early discussion stage with UNM to possibly bring a B.S. in Nursing to Los Alamos.
- b. Office of Instruction (Attachment E)
 - i. UNM-LA participated in UNM Day at the State Legislature.
 - ii. As the summer and fall schedules are being developed, additional classes are being considered for evenings, weekends and Fridays to reach a different audience.
 - iii. Funding has been provided to three faculty members to attend conferences this summer.
 - iv. Graduates of the RCT Bootcamp and Waste Operator Certificate program are expressing interest in the NEST AAS Program.
- c. Student Services (Attachment F)
 - i. Spring Enrollment statistics were discussed.
 - ii. The CIC was able to place 12 students with internships.
- d. Business Operations (Attachment G)
 - i. The UNM audit team was here last week for field work and testing. UNM-LA is waiting to receive the recommendations.
 - ii. The Capital Projects timeline was discussed.
 - iii. Preliminary budget information was presented and discussed.

8. Next Meeting

- a. The Special Budget meeting has tentatively been scheduled for April 6, 2020. The date will be confirmed this week by email.

9. Adjournment: 7:12 p.m.