

Faculty Operations Committee Meeting Minutes

Meeting Date: 4.14.20

Recorded By: Susan Schauer

Next Meeting: 5.5.20

Name	Title	Present
Tom Beach	President	Y
Irina Alvestad	Vice President	Y
Susan Schauer	Secretary	Y
Dennis Davies-Wilson	Faculty Senator	Y
Barb Yarnell	Member	Y
Kristy Nadler	Member	N
Min Ro	Member	Y

1. Tom - motion to approve last minutes, approved
 2. Review list of prospective student graduates for this spring – approved
 3. CLOSED SESSION discussion
 4. Some faculty are asking for more guidance on awarding CR/NC. Dennis, Susan- Language in Resolution is vague probably on purpose, as it allows faculty the academic freedom to decide for themselves what is an appropriate “grade” in their class to earn Credit and what will not earn credit. Dennis- Fac. Senate deliberated for a long time and decided to use this language so faculty could interpret based on their class. Faculty should be sure to document their justification for CR/NC. Should DC send reminder or clarification to faculty regarding this? No, work with faculty on individual basis. Provide them with the link from UNM describing CR/NC actions.
 5. Student Government advisor Nicole Lloyd-Ronning alerted Susan to student concerns regarding a need for more communication from faculty in areas such as current grades, remaining semester schedule, assignments and due dates, final exam schedule and format. There is general student anxiety about what is expected and what they may be missing. This committee thinks it’s appropriate to remind faculty to communicate. Barb- remember that faculty are having difficulties too now. Be kind and understanding of changing expectations for everyone. Tom- Susan and Irina, who directed the initial move to online classes, may send a note to faculty acknowledging that this is new territory for everyone and reminding them of student anxiety and the need for increased communication. Barb- faculty can enlist student services to help contact students. Students are looking toward final exams now, faculty should be reminded that all finals must occur during final exam week, all exams will be administered and submitted online, and let students know the expected format and logistics for completing their exams. At the next DC meeting, discuss whether a schedule for final exams will be posted by the Office of Instruction.
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