

Faculty Operations Committee Meeting Minutes

Meeting Date: 10.6.20 Recorded by: Susan Schauer

Next Meeting: Tuesday 11 am Nov. 3, 2020

Name	Title	Present
Tom Beach	President	Y
Irina Alvestad	Vice President	Y
Susan Schauer	Secretary	Y
Dennis Davies-Wilson	Faculty Senator	Y
Mario Velardi	Member	N
Kris Nadler	Member	Y
Min Ro	Member	Y

Approved Meeting Minutes of 5.5.20 – resend them for approval

All members approve meetings to be first Tuesday of the month at 11 am.

Bldg 6 Renovation Committee – Tom sent email for volunteers: Min Ro and Kris Nadler have volunteered. Tom will let Bob Harmon know.

Any Faculty Assembly meeting suggestions? Dennis needs to present his project for Faculty Initiative Award. Kris could do a short meeting regarding ~~her~~their grants – new resources available to faculty. Tom will have Kateri put these on Common Hour schedule.

Dennis – suggests Tom looks up who received award recently and ask if any want to present.

Irina asks if committee assignments have been finalized. Tom- no, he hasn't heard from Cindy. This committee can inform faculty committees to begin meeting, but administrative committees require Cindy's approval. Also, staff on committees need Cindy's approval.

Faculty Service Awards funding – where does it stand? Last Tom heard, Sharon suggested Main campus bookstore could provide something. Irina will look into this. Tom notes that he hasn't been clear on the source of funding for years. Tom's records indicate that average annual cost is about \$350. These awards are offered only once a year, usually at Fall Faculty Orientation. This past fall was postponed to January 2021.

Dennis wonders if this can be made more structured – if foundation money used, we could choose a gift category for each level of service. Foundation monies are donated

restricted funds or may be unrestricted like Dennis' foundation funds. Irina will look into it.

Dr. Rooney sent text - asks Fac Op Com to nominate 3 adjuncts and 3 core faculty for consideration for the Dean search committee. Final selections will be made to provide a diverse search committee. How do we select these nominees? We could send email to all faculty asking for responses by those who are interested. Should we pre-select those who have been here longer, those who would provide diversity on the committee? Tom suggests we select those who would be here for the longer term. Dennis, a criterion could be ability to commit the time to a series of meetings. No decisions on these criteria. Tom will send out an email. Cindy R. not sure of timeline at this point. Tom will ask for responses by this Friday, Oct. 9. We will discuss by email and move forward.

Cindy R also asked Irina to share with committee that Irina has been asked to be interim Dean. There has been delay in approval at Main campus, so announcement can't be made yet. Cindy R. will send message when approval is received. Irina asks this committee if she needs to step down from this committee as interim Dean. Dennis says, technically, yes, as an administrator Irina should step down from this committee. Committee voted on Susan's motion to allow Irina to continue as a non-voting member of the committee – motion approved.

Tom, Do we want to invite Cindy Rooney to discuss things with this committee next month? We typically do this each semester. Dennis suggests we hear from Cindy regularly in her Zoom meetings. Not necessary now but maybe in the spring.

Kris – Faculty Handbook, has not made progress, but can work on it this semester. All approve.

Dennis – faculty senate: we are the only campus showing positive enrollment this fall. Main is down 6%. Taos and Valencia are double-digits down.

Irina – welding position not filled yet. Looking for machining instructor for spring.