UNM LOS ALAMOS LIBRARY

Faculty Library Guide

*Spring 2022 Library Hours**

Monday – Thursday: 8 am to 6 pm
Friday: 8 am to 4 pm
Weekends: CLOSED

Information

Web site: http://losalamos.unm.edu/library/index.html
E-mail: ulalib@unm.edu
Phone: 662-0343

Library Staff

Dennis Davies-Wilson **Library Director**	**Joe Matthews** **Library Info Specialist III**	**Alyssa Stubbs** **Library Info Specialist I**
Information Literacy Instruction Collection Development Computer Systems Support 661-4685 or 662-5919 ext. 685 E-mail: davies@unm.edu	Acquisitions Technical Services Public Services 662-0343 E-mail: jmatt01@unm.edu	Public Services Technical Services 662-0343 E-mail: aestubbs@unm.edu

*Subject to Change

LIBRARY SERVICES

The library renovation is almost complete. The Library is temporarily located downstairs in Building 7, Room B11.

Services during the renovation:
- Access to online resources
- Interlibrary Loan*
- In-person assistance
- Zoom help sessions:
  - Tuesday: 9 am to 12 pm
  - Wednesday: 1 pm to 4 pm
- Email assistance: ulalib@unm.edu
- Access to computers and printers
- Access to copy machine
- Access to study spaces
- Course reserves
- Information Literacy Instruction

*Please note: the library collection is not accessible during the renovation. For materials that are not available online, please request print books and articles through interlibrary loan.

INFORMATION LITERACY INSTRUCTION PROGRAM

We appreciate you encouraging students to use the library for their information and study needs.

Tours
- **Interactive virtual tour:** Upon request, we will design an interactive tour in the form of a "scavenger hunt" for your classes. This is an engaging and effective way for students to become familiar with the library and its resources. Scavenger Hunts are already available for Communication, English, Greek Mythology, History, Native American Studies, Philosophy, Psychology, and Southwest Studies courses. Scavenger hunts for these courses can be found in the research guides at: http://losalamos.unm.edu/library/services/information-literacy-program.html

Assignments with a library component
- We are happy to assist you in designing course-related assignments that would require the use of library resources.
- Please contact Dennis Davies-Wilson at least two weeks before the assignment/project is to begin.

Online and Live Information Literacy Instruction
Some courses automatically receive information literacy instruction. Instruction is available online, both synchronously and asynchronously, or a combination of in-person and asynchronous online for any course. If you would like instruction of this kind for your courses, please contact Dennis Davies-Wilson.

LibGuides
Library Research Guides (LibGuides) have been created for all UNM-Los Alamos General Education Core courses in Communication and the Humanities, which are required by the State of New Mexico to have an Information Literacy component. You can find a list of the subject–area research guides at: http://losalamos.unm.edu/library/services/information-literacy-program.html. If you would like further assistance incorporating information literacy into your courses, please contact Dennis Davies-Wilson.

COURSE RESERVES

- You may place up to 10 print items per course on reserve.
- During the renovation, reserve items will be limited to personal copies of resources and online resources.
- Please fill out a [Reserve Request Form](#) online.
- You may specify desired loan periods for reserve materials as Library Use Only, two days, or one week.
- Please allow 24 hours for Library staff to prepare materials for circulation before sending students to the Library to use them.
- Please place items on reserve before telling students they are on reserve.
- For more information, contact Joe Matthews at 662-0343.

RECOMMENDATIONS FOR NEW RESOURCES

- You are invited and encouraged to recommend titles (including periodicals) to be added to the library's collection at any time.
- Please note: we will not be ordering any new print resources for the collection until we are back in the renovated space.
- We will make every attempt to accommodate your requests depending on availability and cost.
- Please see the library's [Collection Development Policy](#) for more information.
- You may fill out and submit the [Recommend a Resource](#) form online.

ONLINE RESOURCES

Online Resources at UNM Los Alamos
- Many online databases are available through the library's [website](#), including the online catalog, article databases, general reference sources, and subject–specific online resources.
  - NOTE: Students enrolled in your courses whose home campus is UNM-Albuquerque or another branch campus must access the online databases through the respective location's website. Please see the [list of library websites](#) for specific web addresses.
- You may browse a complete listing of what is available at: https://losalamosunm.libguides.com/az.php
- UNM-Los Alamos also has access to thousands of e-Book titles through the [online catalog](#). E-Books from Springer Publishing may be legally downloaded as pdfs.

Online Resource at UNM Albuquerque
- As faculty, you also have access to **ALL** of the databases that are available at main campus, https://libguides.unm.edu/az.php.
- Students DO NOT have access to all of these, so please do not refer students to databases that you accessed through the main campus page.
- You may legally download pdf articles that you find in these databases to share with your students through email or Blackboard Learn.