



Admissions and Registration Student Checklist

- Submit application (online or by paper: mail, fax, in person)
 - Be sure application is complete, including residency information, selected major, and semester and year you wish to begin classes. *Be aware that non-degree status will mean you are NOT eligible for financial aid.*
 - Pay application fee (online or in Student Services, Building 1)
 - Order/submit final official high school or GED transcript and all prior college transcripts. This will speed up the process if these are in BEFORE you meet with an Academic Advisor.
 - If you have ANY college credit, order official transcripts *from each institution* you have attended.
 - If you are applying for Financial Aid, complete the online FAFSA form at <http://www.fafsa.ed.gov/> The UNM School Code is 002663. This will take some time to process, so submit it **as soon as possible**.
 - UNM-LA uses ACT and/or SAT scores to determine placement in English and Math courses. Submit scores if you have taken either exam. If you have not taken either, or if you will need to begin your math progression again, you will need to take ACCUPLACER placement tests. These tests are untimed and free. They are administered on a walk-in basis at the Student Services front desk. You may take your test Monday through Friday between 8:00 a.m. and 3:00 p.m.
 - Make an appointment with an Academic Advisor to review your degree program requirements and plan a schedule. Schedule your appointment with the Financial Aid Officer at the same time to review aid eligibility. Call the Student Services front desk at 505-662-5919 to make your appointments.
 - 24 hours after admissions are complete, you can set up your NetID and password by going to my.unm.edu and clicking on "Create a NetID." The NetID is your user name for accessing your UNM account, personal information, registration, records and financial aid information.
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After your advising appointment:

- Register for classes through LOBOWeb.
- Order your books online through losalamos.unm.edu online bookstore. If you need to charge your books to your student account, you can access the voucher request form at: <http://losalamos.unm.edu/campus-life/book-voucher.pdf>
- Get your LoboCard (photo ID card) at the Library! (*after you're registered*)
- Pay your bill and be sure any financial aid has been applied.
- If you are a veteran, meet with the Registrar to have your schedule certified. *This will need to be done EVERY semester.*

Congratulations! You are ready for a great semester! Welcome to UNM- LA!